



SREE RAMKRISHNA SISHU TIRTHA

Regd. No. : SO 008549, Index No. : T1 - 142, HS Code : 117388

☎ 03212-275 259 📞 +91 79802 60078 ✉ srshsdankuni@gmail.com 🌐 www.srshs.com

T. N. Mukherjee Road, P.O. : Dankuni, Dist : Hooghly, Pin : 712 311

Ref. SRS/Quotation/Diary/2026-2027

Date 03-09-2026

NOTICE

Sub: Invitation of Quotations for supply of School Diary

Based on the decision of the Managing Committee Meeting held on 15/08/2026, Quotations are invited from amongst the reputed concerns having considerable experience in printing for the above job according to specifications detailed below:

School Diary	a) Nos.	:	3350 Nos. (Approx.)
	b) No. of pages	:	100 pages (Approx.)
	c) Paper quality	:	Maplitho Paper (inner page – 80 GSM, cover – 260 GSM)
	d) Size	:	8.5"x 5.5"
	e) Cover	:	Thick four colour cover paper with print and lamination with binding

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Terms and conditions of the supply will be as follows:

1. The date of completion of work must be fixed by the school.
2. The above work should strictly be done as per specifications mentioned above.
3. The school will hold the power to cancel any order in any moment in case of supply of materials of inferior quality, mismatch of GSM mentioned in the tender documents, poor quality of printing, printing mistake or in case of failing of target date of supply fixed by the school.
4. A penalty of 30% of the bill value will be imposed in respect of poor quality of supplied goods, mismatch of specimen copy and supplied goods, printing quality, printing mistakes as per specimen copy.
5. No advance payment for any reasons of market rate or anything may be allowed.
6. Supplier may submit an application with supporting documents relating to the advance to be needed, the Managing Committee will take decision on the basis of his/her application submitted by the supplier.
7. The payment will be made by the school authority by cheque after successful completion of the work duly acknowledged by the recipient & on production of necessary bill in duplicate.
8. No transportation/ or delivery cost will be borne by the school
9. If any defect is found during delivery of the same has to be replaced at the cost of the supplier within 24 hours.
10. No payment for extra supply will be allowed unless prior approval of the M.C.
11. The rate quoted in the tender/quotation shall, on acceptance of the tender, hold good and be binding on the contractors during the period of the contract notwithstanding any increase in the prices for the materials, labour or in freights or levy of other charges whatsoever due to any cause and the contractors shall on no event be entitled to claim any increase over the rate quoted by them.
12. The rates quoted in the tender/quotation shall be inclusive of all **GST/Sales Tax / Vat / Service tax/Income Tax or any other Statutory liability** or whatsoever that has been or may be imposed by the Government Authorities in respect of any article or articles required in connection with this work.

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13. Supplier and Contractor undertake to indemnify for any loss or liability including tax, interest, and penalty etc. under any Tax Authorities that may arise to incorrect particulars given in Tax Invoice/Bill of Supply/Bill and such tax, interest and penalties etc. shall be borne by the Supplier or Contractor.
14. TDS as per Income Tax Act will be attracted on the total Contract Price as applicable rate.
15. The supplier must have PAN as per Income Tax Act in the name of Proprietor in case of Proprietorship Firm/Partnership Firm/LLP/Pvt. Ltd. Company.
16. Bill should be submitted by supplier as "Tax Invoice" mentioning GSTIN of supplier.
17. We shall not receive any Tax Invoice in favour of school by the name of other supplier's Name.

Sealed quotations may be submitted to The Secretary, Sree Ramkrishna Sishu Tirtha, Dankuni, Hooghly within 14/09/2026 (upto 4.00 p.m.). Sealed quotations will be opened on 15/09/2026 at 12.00 noon in presence of the tenderers. So all the tenderers are requested to attend the opening of quotations.

Sree Ramkrishna Sishu Tirtha

Beuly.

Secretary

SECRETARY

